

## Collaborative Pianist (CP) Policy Guidelines

Lower Division Music Majors and Minors and students who will perform their UDPE this semester will fill out a LOWER DIVISION form. Music Majors who have passed the UDPE will fill out an UPPER DIVISION form. Either a Lower Division form or an Upper Division form **must be submitted by the end of the first three weeks of the semester (September 7, 2022 for Fall 2022)** in order for a CP to be assigned to individual students.

### LOWER DIVISION

Students will receive UP TO four 30-minute rehearsals and up to two performances per semester with an assigned CP. Those performances are generally a Wednesday @2 performance and a jury.

Students performing their UDPE can receive an additional two 30-minute rehearsals during that semester as needed.

### UPPER DIVISION

Students will receive UP TO six 30-minute rehearsals and up to two performances per semester with an assigned CP. Those performances are usually a Wednesday @2 performance and a jury.

### SENIOR RECITALS

Senior Recitals are not to occur during the last two weeks of classes of the semester. **(Last possible Fall 2022 Senior Recital Date: November 14, 2022)** In addition, Senior Recitals must be performed after the UDPE is passed and prior to the student teaching semester. Students who are performing a Senior Recital will receive UP TO six 30-minute rehearsals, a hearing, a recital run-through, and a recital performance with their assigned CP.

### PERFORMANCE AND REHEARSAL GUIDELINE

- A TWO-WEEK NOTICE IS MANDATORY FOR ANY PERFORMANCE
- ONLY ONE REHEARSAL PER WEEK IS ISSUED. NO SHOWS/CANCELLATIONS WITHOUT ADVANCED NOTICE WILL NOT BE TOLERATED AND NO MAKE UPS WILL BE ISSUED.
- IT IS POSSIBLE TO WORK IN 15-MINUTE REHEARSAL INCREMENTS
- CP REQUEST FORMS AND RECITAL FORMS MUST BE ON FILE
- STUDENTS ARE REQUIRED TO MAINTAIN ACTIVE COMMUNICATION WITH THEIR CP